

DISTRICT OF FORT ST. JAMES
POLICY AND PROCEDURE MANUAL

POLICY GROUP:	Council
POLICY NO.:	7.1
SUBJECT:	DISTRICT OF FORT ST. JAMES SCHOLARSHIPS
ADOPTED:	
AMENDED:	November 25, 2015
ADMINISTERED BY:	Council/Administration

Policy: The District of Fort St. James provides academic scholarships using the following procedures.

Procedures:

<i>Name of Award</i>	District of Fort St. James Scholarship	Fort St. James Scholarship
<i>Institution</i>	Fort St. James Secondary School	University of Northern British Columbia
<i>Amount of Award</i>	\$1,000	Varies. Usually \$500-\$1000
<i>Number of Awards</i>	1 per year	Varies. Usually one; sometimes two if it was not awarded the previous year
<i>Eligibility</i>	A student graduating from Fort St. James Secondary school attending any post-secondary institution, who demonstrates achievement in the five core skill areas for education: - communication - critical thinking - creative thinking and innovation - personal responsibility and well-being - social responsibility.	A graduate of Fort St. James Secondary School (attended for minimum one full academic year) Resident of Canada Enrolled at UNBC
<i>Criteria</i>	Preference to those intending to enrol in programs related to Administration, Accounting, Computer Science, or Trades.	Academic Excellence

<i>Selection of Recipient</i>	The Fort St. James Secondary School Scholarship Committee will choose the recipient and advise Council of their choice. Where possible, a member of Council will present the award at the awards ceremony.	Council will determine recipient based on highest GPA from a short list provided by UNBC Awards and Financial Aid
<i>Funding of Award</i>	The award is funded by a line item in the annual budget of the District of Fort St. James, as adopted by Council	The award is endowed by an investment in the UNBC Endowment Portfolio. Contributions may be requested periodically by UNBC if the endowment requires topping up
<i>Distribution of Award</i>	The successful candidate must present proof of registration in a post-secondary institution within 12 months after graduating from high school. Cheque will be issued by the District of Fort St. James to the recipient only after registration is confirmed	The award is presented to the recipient by the University