

DISTRICT OF FORT ST. JAMES
POLICY AND PROCEDURE MANUAL

POLICY NO.	6.2
POLICY GROUP:	Public Works
SUBJECT:	Sidewalk Maintenance
ADOPTED:	January 4, 1995
REVISED:	
ADMINISTERED BY:	Public Works Superintendent

Inspection

- a) The Public Works Department will annually inspect in the spring of the year.
- b) If, in the course of other duties, Public Works personnel observe sidewalk surface hazards, they will report them to the Public Works Superintendent, who will arrange for the inspection of a hazard.
- c) Where the Public reports a sidewalk surface hazard to the Public Works Department or any other department of the District of Fort St. James, they will report them to the Public Works Superintendent who will arrange for the inspection of the hazard.

Recording

- a) Hazards reported to the Public Works Superintendent shall be recorded in the Office Log.

Action

- a) After inspecting a sidewalk surface hazard the Public Works Department shall prescribe an appropriate remedy in a reasonable period of time given the nature of the defect, demand on available manpower, materials, equipment and financial resources.