

District of Fort St. James Summer Day Camp 2026

Dangun noye k'ut

Program Information

To avoid disappointment, please register for all programs at once – Monday to Friday 9:00 to 4:00. 477 Stuart Drive West **250-996-8233**. The Summer Day Camp program is held on the shores of Stuart Lake, and the traditional unceded territory of Nak'azdli Whut'en where we live, work and play.

1.0 Fees:

6-8 yrs. & 9-12 yrs. (5 yrs. Only if the child has completed Kindergarten) Please specify your child's age clearly.

	Full Week- Single Camper	Family (2nd or more campers)
Single Week	\$160.00	\$135.00
Multiple Weeks	\$160.00 first week then, \$135.00 if registration completed at same time.	\$135.00
Daily Rate	\$35.00	\$35.00
Field Trips	\$10.00 per trip	\$10.00 per camper/trip

1.1 Cancellation/refund policy

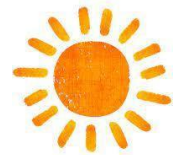
Refunds will be given at 50% if the District of Fort St. James is notified 72 hrs prior to camp start. No refund will be given if requested less than 72 hrs prior to camp starting. No refunds will be given if a child is asked to leave the program.

All camps will be based at the Fort Forum Arena. Pick up and drop off will be the Fort Forum Foyer unless otherwise notified.

Program registration may occur at the District Office the morning camp begins at 8:30 am. However, we encourage parents or guardians to register prior to the beginning of camp.

2.0 Camp Location(s)

Camp will be based at the Fort Forum Arena. However, based on planned activities, Campers will walk to other District locations such as Cottonwood Park, Goodwin Park, and other community locations. Camp staff will always carry a first aid kit, cell phone and contact information regardless of what location camp is held. It is important that campers bring water, hats and sunscreen every day as they will spend much of the day outside.



2.1 Pick up and drop off locations and procedures.

Parents / guardians are to drop their children off no earlier than 15 min prior to the start of camp. Leaders use the time before camp to prepare for the day. Pick up shall be no later than 4:30 pm. A fee of \$10.00 shall be applied for every 30 min late to account for staff overtime pay requirements. For example, if a parent or guardian arrives at 5:00 and pick up is at 4:30, the parent or guardian will be subject to the late pick-up fee.

Parents or guardians are required to sign their camper in AND out each day. If the camper is permitted to walk home on their own, the parent or guardian is required to sign a permission form to be kept with the camper's file.

2.2 Persons authorized to pick up and emergency contacts

Camp staff will not release your child to anyone but the parent or guardian who was designated at time of registration and is clearly indicated on the registration form. The parent or guardian is required to notify staff in writing if someone other than themselves will be picking up the child. If arrangements have been made for an alternate person to pick up your child; ID must be presented upon pick up.

Emergency contacts must be kept current and should consist of family members or friends who are available to pick up your child (if you are unable to be contacted). In the event of an emergency, The District of Fort St. James staff must be able to contact someone to whom your child maybe released. If you would like to update this information, please contact the District Office.

3.0 What to bring to camp.

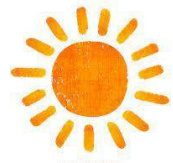
Campers will need to bring an easy to carry bag with:

- Lunch, snacks, water bottle
- Swimsuit and towel
- Hat and sunscreen
- Appropriate footwear and outer wear

Please label all your camper's belongings and refrain from sending valuables to camp including cell phones, money, or toys.

4.0 Staffing

The District of Fort St. James is committed to providing a safe and healthy environment for all children and staff. The District of Fort St. James Summer Day Camp (Dangun noye k'ut) program is staffed by one Team Leader, and two, Day Camp Leaders. These leaders have been trained to handle situations that may arise during the day such as basic first aid, and camp procedures and activities. Day camp leaders carry a cell phone in case of emergencies and will contact their supervisor(s) if needed.



5.0 Weather

Camps run rain or shine unless you are notified otherwise. Please send weather appropriate clothing with your child each day.

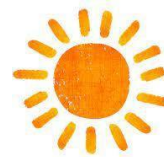
6.0 Discipline Policy:

1. Discipline is based on safety rules.
2. A child is not allowed to hurt themselves or others.
3. Children are given clear, simple, consistent limits regarding inappropriate behaviour.
4. Choices are offered whenever possible.
5. Verbal directions and re-direction are the main means of guidance and discipline.
6. Parents / Guardians will be called to collect their child if behaviour becomes dangerous to themselves or other children.

If you have further questions, please reach out to:

Terri-Ann Houghton

recreation@fortstjames.ca



Registration Form

Please clearly tick the box(es) indicating which week(s) you are registering for.
One form / child

	Date	Program	Time	Location
☐	July 13 th to 17 th	Summer Solstice Art	9:00 –4:00	Fort Forum
☐	July 20 th to 24 th	Paleontology - Dinosaurs (field trip \$10)	9:00 –4:00	Fort Forum
☐	July 27 th to 31 st	Science of Electricity	9:00 –4:00	Fort Forum
☐	August 4 th to 7 th	World Food Camp (4 days)	9:00 –4:00	Fort Forum
☐	August 10 th to 14 th	Pottery	9:00 –4:00	Fort Forum
☐	August 17 th to 21 st	Into the Wild (field trip \$10)	9:00 –4:00	Fort Forum

Name of Camper: _____ Age: _____

Phone Number: _____

Physical Address: _____ Box #: _____

Personal Health Number: _____

Emergency Contact Name: _____ Phone: _____

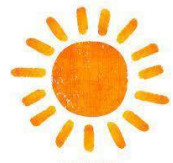
Relation to camper(s): _____

Health concerns / allergies:

Total Cost: \$ _____

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

This collection of personal information is authorized under the local Government Act, Community Charter, and section 26(c) of FIPPA. The information will be used for communications in relation to Parks, recreation, Arts and culture and the District of Fort St. James. Questions can be directed to the Corporate Officer at corporate@fortstjames.ca or 250-996-8233.



Person(s) authorized to pick up your child. Please include phone number:

	NAME	PHONE NUMBER
1.	_____	_____
2.	_____	_____
3.	_____	_____

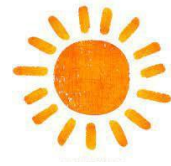
Program Consent Form

Parent/Guardian Signature: _____

Parent/Guardian Printed Name _____



Model Release Form



Consent:

I hereby consent to and authorize the District of Fort St. James unrestricted right to use and publish photographs for editorial, advertising, illustration, promotion, and any other lawful purpose in any manner and medium; to alter the same without restriction; and to copyright the same without compensation to me. I hereby waive any right to notice or approval of any use of the photographs and release The District of Fort St. James alteration, procession or use thereof in composite form.

Parent/Guardian

Date: _____

Name: (Please Print) _____

Signature: _____

Box Number: _____

Phone Number: _____ Email: _____

Minor

I am the Parent/guardian of

Child's Name: _____

I consent on their behalf.

Parent/guardian Name: (Please Print) _____

Signature: _____

Phone: _____

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

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MUNICIPAL INSURANCE ASSOCIATION

of British Columbia

RELEASE OF LIABILITY, WAIVER AND ASSUMPTION OF ALL RISKS

2025 Summer Recreation Program

PLEASE READ CAREFULLY

TO: The District of Fort St. James

I grant my child/ward permission to participate in the District of Fort St. James Summer recreation program and acknowledge that in order to do so, I must agree to be bound by this Release of Liability waiver and assumption of risk. I understand and acknowledge the risks and that my child may become injured while playing or engaging in camp activities.

I hereby waive any and all claims that I may now and in the future have against, and release from all liability and agree not to sue the District of Fort St. James and their respective elected officials agents, officers, employees, volunteers or representatives (the "Released Parties") for any loss, damage, personal or bodily injury, death sustained or suffered by me as a result of participation in the 2026 summer recreation program to any cause whatsoever, including without limitation, negligence, fault or breach of statutory duty, including duties arising from *Occupiers Liability Act*.

I confirm that I am the age of majority and that I have read and understand this agreement prior to signing it and agree that this agreement will be binding upon me (as participant or guardian), my heirs, executors and administrators.

Signed this ____ day of _____, 2026 at _____, British Columbia.

Parent/Guardian signature

Participant's Printed Name
